

**Elk Grove Unified School District
OPEN ENROLLMENT REQUEST FORM
2019 - 2020 School Year**

Instructions:

1. Only students who are currently enrolled and live within the EGUSD boundaries by **January 1, 2019** are eligible to apply for Open Enrollment.
2. Complete one form for each student. Please sign and return **both sides** of this form. Missing information may result in your request not being processed. **The home address that you list on this Open Enrollment application form must match the home address listed in the current information system of your child's home school. If it does not, your application will not be processed.**
3. Additional forms are available online at www.egusd.net, at your school, or at the Secondary Education office. **If your son/daughter is currently at a secondary school on Open Enrollment and intends to continue at his/her current school for the 2019-2020 school year, you do NOT need to reapply for Open Enrollment.**
4. **Starting January 22 through January 31, 2019, the completed form may be emailed to egusdsed@egusd.net, faxed to 916-686-7796, postmarked, or hand-delivered to the Secondary Education office between the hours of 8:30 am to 4:30 p.m. Forms received after 4:30 pm on Thursday, January 31, 2019 will not be accepted.**

Elk Grove Unified School District c/o OPEN ENROLLMENT, 9510 Elk Grove-Florin Road, Room 215, Elk Grove, CA 95624

PLEASE PRINT CLEARLY:

Student's Name: _____ Student's ID#: _____ Birthdate: _____

School Currently Attending: _____
2018-2019 _____ Current Grade Level: _____

Home Address, City, State, Zip (**Address MUST match address in school system**):

Address	City	State, Zip
Parent/Guardian(s) Name: _____	Email: _____	
Contact Number(s): _____	Work: _____	
Home: _____	Cell: _____	Work: _____

Requested School (Please check only ONE school)

- | | |
|--|---|
| <input type="checkbox"/> Harriet Eddy Middle School | <input type="checkbox"/> Cosumnes Oaks High School |
| <input type="checkbox"/> Edward Harris, Jr. Middle School | <input type="checkbox"/> Elk Grove High School |
| <input type="checkbox"/> Samuel Jackman Middle School | <input type="checkbox"/> Florin High School |
| <input type="checkbox"/> Joseph Kerr Middle School | <input type="checkbox"/> Laguna Creek High School |
| <input type="checkbox"/> Elizabeth Pinkerton Middle School | <input type="checkbox"/> Monterey Trail High School |
| <input type="checkbox"/> James Rutter Middle School | <input type="checkbox"/> Sheldon High School |
| <input type="checkbox"/> T. R. Smedberg Middle School | <input type="checkbox"/> Valley High School |

SURVEY QUESTION: Selecting only ONE option, please identify the primary reason you are requesting an Open Enrollment transfer for your student.

- | | |
|--|---|
| <input type="checkbox"/> Course or program not offered at current school (i.e., Career Academies, International Baccalaureate, etc.) | <input type="checkbox"/> Newer facility |
| <input type="checkbox"/> More challenging instructional program at requested school | <input type="checkbox"/> Student's peer group/friends |
| <input type="checkbox"/> Specific safety/security issue pertaining to your child at current school | <input type="checkbox"/> Athletic program |
| <input type="checkbox"/> General perceptions of current school's safety and security | <input type="checkbox"/> School size |
| <input type="checkbox"/> Child care in proximity to requested school | <input type="checkbox"/> School staff |
| <input type="checkbox"/> Employment in proximity to requested school | <input type="checkbox"/> Other (specify) _____ |

Parent/Guardian(s): PLEASE read below and initial each statement (Required for processing application):	
	Home address must match address in school's information system in order to process request. Returned mail due to incorrect address will VOID the Open Enrollment request. This includes families who move out of the EGUSD boundaries.
	The district does not provide transportation for students on an Open Enrollment transfer.
	Open Enrollment is for the student named above; it does not include siblings now or in the future.
	Students must reapply for Open Enrollment after grade 8. Approval to attend a particular middle school does not extend approval to attend the regional high school.
	Parent/Guardian understands the Open Enrollment Request is a two-step process. Completing this form is the first step of the Open Enrollment process. If accepted, the Open Enrollment Agreement Form will be mailed to the home address listed in the school system.
	The district reserves the right to limit the number of students transferring into or out of any individual school site. If such limits are imposed, a random selection process will be conducted on Tuesday, February 26, 2019 to select students for Open Enrollment transfer.

Parent/Guardian Signature _____
Date

Office Use Only: Initials _____ Date entered _____ Comments: _____
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Elk Grove Unified School District
OPEN ENROLLMENT INFORMATION AND ACKNOWLEDGEMENT FORM
2019 - 2020 School Year

Harriet Eddy Middle School
Edward Harris, Jr. Middle School
Samuel Jackman Middle School
Joseph Kerr Middle School
Elizabeth Pinkerton Middle School
James Rutter Middle School
T. R. Smedberg Middle School

Cosumnes Oaks High School
Elk Grove High School
Florin High School
Laguna Creek High School
Monterey Trail High School
Sheldon High School
Valley High School

The following guidelines apply to Open Enrollment:

1. The transfer request is valid for all four years of high school or two years of middle school.
2. Acceptance is valid for the requested school only. It does not extend to future grade levels (e.g. middle school to high school).
3. The transfer may be reviewed for renewal annually. Approval may be revoked if academic, attendance, and/or behavioral expectations are not met.
4. The transfer is not extended to younger siblings now or in future years; acceptance of one student does not mean that siblings will be accepted.
5. Termination of the transfer request may be made by parent/guardian **only at the end of each school year, by July 1.**
6. Transportation must be provided by the parent/guardian.
7. The district reserves the right to limit the number of students transferring into or out of any individual school site.
8. If you are currently at a secondary school on open enrollment and intend to continue at your current school for the 2019-2020 school year, you do NOT need to reapply for open enrollment.

Please call Secondary Education at (916) 686-7706, for additional information.

Athletic Eligibility

• **Open Enrollment may affect athletic eligibility**

- 9th graders are eligible providing there is no evidence of **undue influence** by anyone associated with the school of choice.
- 10th – 12th graders shall have their eligibility determination made in compliance with CIF Sac-Joaquin Section Bylaw 207.B
- All such transfer students must complete the required CIF Sac-Joaquin Section 207/510 application form. No transfer student is eligible to compete for the new school of enrollment until a determination of eligibility has been made by the Sac-Joaquin Section office.
- Open Enrollment students **may not participate in any type of athletic activity at his/her requested school until they have completed the 2018-2019 school year at their current school.**

Questions regarding athletic eligibility? Please contact the District Athletic Director, Rod Edmiston at dedmisto@egusd.net or (916) 686-7797 ext. 67074

The **deadline** for submitting the Open Enrollment Request Form is **Thursday, January 31, 2019, no later than 4:30 p.m.** Late requests will not be considered.

Return Open Enrollment Request Form (both sides)

EMAIL: egusdsed@egusd.net/ FAX: (916) 686-7796

Mail/Deliver to:

Elk Grove Unified School District c/o OPEN ENROLLMENT
9510 Elk Grove-Florin Road, Room 215, Elk Grove, CA 95624

I acknowledge that I have read and understand the information above.

Parent/Guardian Signature

Date

Elk Grove Unified School District Secondary Attendance Areas

(Adopted February 2011)

